

Record of Deposits:

	DATE	AMOUNT		DATE	AMOUNT	
1			6			
2			7			
3			8			
4			9			
5			10			TOTAL DEPOSITED:

Reconciliation:

For item(s) sold on a pre-order basis: (ex: brochures, order forms):

Expected collections, per vendor's sales summary \$ _____

Total deposited from "Record of Deposits" \$ _____

Difference \$ _____

Explanation of difference: _____

For item(S) purchased prior to sale: (ex: pre-made spirit wear)

Total number of like item(s) purchased _____

Less: number of items returned for credit (if applicable) _____

Total number of items available for sale _____

Sales price per item X _____

Amount of projected deposit = _____

Total deposited from "Record of Deposits" \$ _____

Difference \$ _____

Explanation of difference: _____

_____ Signature of sponsor making deposit	_____ Date
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